



Chenango County Hazard Mitigation Plan Update Minutes of Meeting



Purpose of Meeting: Planning Partnership Meeting #3 – Mitigation Brainstorming		
Location of Meeting: Remote – MS Teams		
Date/Time of Meeting: December 9, 2020 – 1:00 – 2:00 pm		
Attendees:		
Shane Butler, Chenango County Planning & Development Rena Doing, Chenango County Planning & Development Colleen Bradley, Chenango County Planning & Development John Lawrence, Town of Afton Gerry Matthews, Village of Afton Phillip Wade, Village of Bainbridge Jay Campbell, Village of Bainbridge Kevin Cross, Town of Columbus Jennifer Boudreau, Town of Coventry Dale Wissenbach, Village of Earlville Mike Wheelock, Town of Greene Karen Tuttle, Village of Greene George Seneck, Town of Guilford	A. Jones, City of Norwich Jan Papelino, NFD Chief Barry Christophersen, Town of Norwich Shelly Marks, Village of Oxford Rodney Oakley, Town of Plymouth Chase Winton, Town of Sherburne Travis DuBois, Village of Sherburne John Camaratta, Town of Smithville Michael Khoury, Town of Smyrna Heather Apgar, Tetra Tech Chris Huch, Tetra Tech Kate Long, Tetra Tech	
Agenda Summary: Review Mitigation Strategy and begin Mitigation Project/Action Brainstorming and review annex completion status.		
Item No.	Description	Action By:
1.	Welcome and Introductions – <ul style="list-style-type: none"> • Tetra Tech (Tt) led welcome and introductions • The meeting was recorded for municipalities that were unable to attend 	-
2.	Project Schedule and Status Review – <ul style="list-style-type: none"> • Municipal Participation status <ul style="list-style-type: none"> ○ Coleen Bradley (Chenango County Planning) sent updated annexes and checklists to all municipalities to review their status and make updates as needed ○ Communities who need assistance should reach out to Tetra Tech • Resident Survey – 183 responses as of 12/09 <ul style="list-style-type: none"> ○ Specific responses are included in your annex under “identified issues” subsection – we can use this information to develop projects for your mitigation strategy 	Municipalities to review updated Annexes and Annex Checklists and make updates by December 18th
3.	Mitigation Strategy – <ul style="list-style-type: none"> • FEMA Mitigation Action Types include: Plans and Regulations, Structure and Infrastructure Projects, Natural Systems Protection Projects, and Education and Awareness Programs • A Mitigation Strategy is the combined list of actions (i.e. projects and initiatives) identified to reduce the impact of hazards on your community • Chenango County Planning sent Mitigation Action Development (or Brainstorming) Worksheets to help identify “problem areas” and vulnerabilities within the community <ul style="list-style-type: none"> ○ Use the information in your annex to help complete the worksheet (capabilities tables, NFIP summary, potential flood losses to critical facilities table, hazard ranking, identified issues section, and 2015 mitigation actions table for any “carry-over” actions) 	Municipalities to complete Mitigation Action Development (Brainstorming) Worksheet by December 11th
4.	Schedule Review and Next Steps – <ul style="list-style-type: none"> • Complete outstanding items with Tetra Tech/County Planning Support asap • Attend Mitigation Strategy Workshop on January 13th <ul style="list-style-type: none"> ○ Will discuss creating projects and actions from problem statements and finalizing annexes and NYS requirements 	Save the Date for January 13, 1pm for the Mitigation Strategy Workshop